MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية

Module Information معلومات المادة الدراسية					
Module Title	**Arabic Language 1 / اللغة العربية1**			**Module Delivery**	
Module Type	**Core**			☒ **Theory** ☒ **Lecture** ☒ **Lab** ☐ **Tutorial** ☐ **Practical** ☐ **Seminar**	
Module Code	**NTU103**				
ECTS Credits	**8**				
SWL (hr/sem)	**200**				
Module Level			**Semester of Delivery**	1	
Administering Department	Cybersecurity Technical Engineering / قسم الأمن تقنيات هندسة السيبراني		**College**	Technical Engineering College of Computer and AI - Kirkuk / التقنية الكلية كركوك - الاصطناعي والذكاء للحاسوب الهندسية	
Module Leader	Dr. Academic Leader		**e-mail**	leader@ntu.edu.iq	
Module Leader's Acad. Title	Assistant Professor		**Module Leader's Qualification**		Ph.D. in Arabic Language & Syntax
Module Tutor	Tutor Name		**e-mail**	tutor@ntu.edu.iq	
Peer Reviewer Name	Reviewer Name		**e-mail**	reviewer@ntu.edu.iq	
Scientific Committee Approval Date	01/09/2024		**Version Number**	1.0	

Relation with other Modules العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	High School Arabic Language / العربية اللغة أساسيات	**Semester**	Prep
Co-requisites module	Technical Writing & Academic Communication	**Semester**	2 & 3

Module Aims, Learning Outcomes and Indicative Contents أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Aims أهداف المادة الدراسية	This module aims to refine first-year engineering students' Arabic language skills in grammar, syntax, morphology, orthography, and functional academic writing. It focuses on eliminating common linguistic and spelling errors, mastering sentence structure and declension, and writing technical reports, administrative correspondence, and academic research summaries accurately in sound Modern Standard Arabic.
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	Master core Arabic grammar rules, sentence structures, nominal and verbal sentence parsing, and case endings. Identify and correct common spelling, morphological, and structural errors in written engineering texts. Develop functional writing skills including formal letters, administrative reports, CVs, and technical summaries. Understand key rhetorical concepts (Eloquence, Metaphor, Alliteration) to analyze scientific and literary texts. Apply punctuation rules and proper formatting in academic research and official documentation. Enhance oral communication, articulation, and public speaking skills using sound Standard Arabic. Utilize modern lexicographical tools, Arabic dictionaries, and digital language resources for linguistic verification.
Indicative Contents المحتويات الإرشادية	The module will cover the following key areas: Introduction to Arabic Language: Importance, Characteristics of Modern Standard Arabic, and Common Errors Spelling Rules: Hamzat Al-Wasl and Al-Qat', Open and Tied Ta' (والمبسوطة المربوطة التاء), and Soft Alif (اللينة الألف) Punctuation Marks: Usage, Functions, and Formatting Rules in Academic Writing Grammar Foundations: Parts of Speech (Noun, Verb, Particle), Signs of Inflection (مجرورات منصوبات، مرفوعات،) Nominal Sentence: Subject and Predicate (والخبر المبتدأ), Incomplete Verbs (وأخواتها كان), and Inna & its Sisters (وأخواتها إن) Verbal Sentence: Verb Tenses, Subject (الفاعل), Object (به المفعول), and Passive Voice (الفاعل نائب) Morphology Basics: Scales of Arabic Words (الصرفي الميزان), Derivations (Participles, Nouns of Place/Time), and Inflection Functional Writing: Official Letters, Administrative Reports, Summaries, and Technical Correspondence Rhetoric Basics: Eloquence (البلاغة), Figures of Speech, Metaphor (الاستعارة), and Simile (التشبيه) Literary & Technical Text Analysis: Selected Readings with Comprehensive Parsing and Editing Common Linguistic Errors (شائعة أخطاء) and Methods of Correction in Technical and Administrative Texts

Learning and Teaching Strategies استراتيجيات التعلم والتعليم	
Strategies	The module will employ a combination of strategies including: Lectures: To present fundamental rules of Arabic grammar, morphology, spelling, and rhetorical concepts. Interactive Workshops & Group Discussions: To analyze literary texts, debate linguistic structures, and correct common errors. Practical Writing Sessions: Applied exercises on drafting official letters, administrative memos, and paragraph writing. Applied Exercises & Tutorials: Parsing (إعراب) practice, sentence structure analysis, and spelling drills. Mid-term and final exams: To evaluate theoretical knowledge, grammatical accuracy, and functional writing skills. Preparatory Week: To give students time to revise and clarify any linguistic difficulties before the final exam.

Student Workload (SWL) الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا			
Structured SWL (h/sem) الحمل الدراسي المنتظم للطالب خلال الفصل	33	**Structured SWL (h/w)** الحمل الدراسي المنتظم للطالب أسبوعيا	2
Unstructured SWL (h/sem) الحمل الدراسي غير المنتظم للطالب خلال الفصل	17	**Unstructured SWL (h/w)** الحمل الدراسي غير المنتظم للطالب أسبوعيا	1
Total SWL (h/sem) الحمل الدراسي الكلي للطالب خلال الفصل	50		

Module Evaluation تقييم المادة الدراسية					
		Time/Number	**Weight (Marks)**	**Week Due**	**Relevant Learning Outcome**
Formative assessment	**Quizzes**	2	5% (5)	5, 10	LO #1, 3 and 5
	Assignments	2	5% (5)	2, 12	LO #2, 4 and 6
	Projects / Lab.	1	10% (10)	Continuous	LO #7
	Report	1	10% (10)	13	LO #3, 5 and 7
Summative assessment	**Midterm Exam**	2 hr	20% (20)	8	LO #1 - 4
	Final Exam	2hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) المنهاج الاسبوعي النظري	
	Material Covered
Week 1	Introduction to Arabic Language: Significance, Characteristics of Modern Standard Arabic, and Common Errors.
Week 2	Spelling Rules I: Hamzat Al-Wasl and Al-Qat' (والقطع الوصل همزتا) - Rules, Distinctions, and Writing Exercises.
Week 3	Spelling Rules II: Medium and Terminal Hamza (والمتطرفة المتوسطة الهمزة), Open and Tied Ta' (التاء والمبسوطة المربوطة).
Week 4	Punctuation Marks & Paragraph Formatting: Rules, Common Errors, and Applications in Academic Writing.
Week 5	Grammar Foundations I: Parts of Speech (وأقسامها الكلمة)، Building vs. Declension (والإعراب البناء).
Week 6	Grammar Foundations II: Signs of Inflection (والفرعية الأصلية الإعراب علامات) and Common Grammatical Terms.
Week 7	Nominal Sentence I: Subject and Predicate (والخبر المبتدأ), Types of Predicates, and Advanced Structures.
Week 8	Mid-term Exam (الفصل منتصف اختبار) & Nominal Sentence II: Incomplete Verbs (وأخواتها كان) and Letters (وأخواتها إن).
Week 9	Verbal Sentence I: Perfect, Present, and Imperative Verbs (والأمر والمضارع الماضي الفعل) and Inflection Rules.
Week 10	Verbal Sentence II: Subject (الفاعل), Agent of Passive (الفاعل نائب), and Direct Object (به المفعول).
Week 11	Morphology Basics: Arabic Word Scale (الصرفي الميزان), Derivations (الصفة المفعول، اسم الفاعل، اسم المشبهة).
Week 12	Functional Writing I: Principles of Official Letters (الرسمية الكتب), Memos, and Administrative Correspondence.
Week 13	Functional Writing II: Writing Summaries, CV Preparation, Report Writing, and Academic Minutes.
Week 14	Rhetoric Basics: Figures of Speech (الكناية الاستعارة، التشبيه،) and Rhetorical Beauty in Classical Texts.
Week 15	Applied Textual Analysis: Selected Qur'anic and Literary Texts with Comprehensive Parsing and Editing.
Week 16	Course Review, Common Error Corrections & Final Examination (النهائي الاختبار).

Delivery Plan (Weekly Lab. Syllabus) المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	Practical 1: Diagnostic Language Test, Dictation Drill, and Identification of Common Spelling Errors.
Week 2	Practical 2: Practical Exercises on Hamza Rules, Tied Ta', and Proper Punctuation in Academic Texts.
Week 3	Practical 3: Parsing Workshop: Applied Grammatical Analysis of Selected Sentences and Literary Verses.
Week 4	Practical 4: Practical Writing Workshop: Drafting Administrative Letters, Official Emails, and Memos.
Week 5	Practical 5: Editing Workshop: Reviewing and Correcting Grammatical and Morphological Errors in Sample Reports.
Week 6	Practical 6: Rhetorical Analysis and Public Speaking: Articulation, Pronunciation, and Text Reading.
Week 7	Practical 7: Revision, Functional Writing Assessment Submission, Practical Oral Exam, and Course Assessment.

Learning and Teaching Resources مصادر التعلم والتدريس		
	Text	**Available in the Library?**
Required Texts	Al-Ghalayini, M. (2018). "Jami' al-Durus al-'Arabiyyah" (جامع العربية الدروس). Dar al-Kutub al-'Ilmiyyah.	Yes
Recommended Texts	Hassan, A. (2015). "Al-Nahw al-Wafi" (الوافي النحو). Dar al-Ma'arif.	Yes
Websites	Yes	

Grading Scheme مخطط الدرجات				
Group	**Grade**	التقدير	**Marks (%)**	**Definition**
Success Group (50 - 100)	**A** - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group	**FX** – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded

(0 – 49)	**F –** Fail	راسب	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.